



Municipal Advisory Corporation Inc.
La Corporation Consultative aux Municipalités Inc.

MINUTES
Board of Directors Meeting
VIA Webex
January 28, 2022 @ 10:00 a.m.

Present: Chris Spear, President
Paul Lang, Vice-President
Brenda Cormier, Treasurer
Suzanne Coulombe, Director
Claudette MacLean, Director
Brenda L. Knight, Secretary

In Attendance:
Joel Drolet, President, Goguen Champlain Financial Services
Catherine LeBlanc, Goguen Champlain Financial Services

1. Call to Order and Welcome

Chris Spear, President called the meeting to order at 10:02 a.m. and welcomed everyone to the Webex meeting.

2. Approval of Agenda

It was Moved by Paul Lang and Seconded by Suzanne Coulombe that the agenda for the 10:00 a.m., January 28, 2022 Board Meeting be approved as amended. **Motion Carried.**

3. Approval of Minutes

November 19, 2021 @ 10:00 a.m.

President Chris Spear noted in the minutes concerning the motion of disbursement of funds that it could be better clarified by adding “based on premium from 2017 – 2021” for future reference.

It was Moved by Paul Lang, Seconded by Brenda Cormier that the minutes of the 10:00 a.m. a.m. meeting of the MAC Board of November 19th, be approved as amended. **Motion Carried**



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4. Business Arising From the Minutes

(a) Disbursement of Funds to Participating Municipalities

President Chris Spear advised he will forward a letter to be included in the disbursement of funds to the eligible municipalities to the Secretary.

(b) New Board Members Update

Scott Sparks – Village of New Maryland

It was Moved by Claudette MacLean, Seconded by Brenda Cormier, that Scott Sparks, Treasurer of New Maryland, be appointed as a Director of the Municipal Advisory Corporation Inc. Board of Directors. **Motion Carried**

Angèle McCaie– Village of Rogersville

It was Moved by Paul Lang, Seconded by Suzanne Coulombe, that Angèle McCaie, directrice générale, Rogersville, be appointed as a Director of the Municipal Advisory Corporation Inc. Board of Directors. **Motion Carried**

It was the consensus of the MAC Board that an Orientation Session should be held for all MAC Board members on March 24th from 3:00 p.m. to 6:00 p.m. followed by a MAC Board meeting on March 25th from 9:00 a.m. until 12:00 p.m. at the Fredericton Inn. It was the wish of the Board to invite former MAC Board Members, Peter Michaud and Paul Maguire to the Orientation Dinner at 5:30 on Thursday night.

5. Financial Report to December 31 31, 2021

It was moved by Brenda Cormier, seconded by Paul Lang, that the SAGE Financial Report to end December 31, 2021 be approved as circulated. **Motion Carried**

6. Correspondence



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There was no correspondence to report.

7. New Business

(a) EFAP Renewal

It was moved by Brenda Cormier, seconded by Paul Lang, that the rates for the EFAP program remain the same as 2021, \$45.00 per employee for MAC participating municipalities and \$50.00 per employee for non-members of the Municipal Advisory Corporation. **Motion Carried**

(b) MAC Professional Development Bursary

It was the consensus of the MAC Board that the 2022 Professional Development Bursary be placed on the MAC-CCM website and the participating MAC municipalities be sent an email with applications attached.

(c) Peter Michaud Retirement Gift Card

It was moved by Suzanne Coulombe, seconded by Paul Lang, that the MAC Board accept the retirement of Peter Michaud and that the Secretary be authorized to purchase a \$300.00 gift card for his retirement. **Motion Carried**

(d) 2022 Audit Update

Chris Spear advised that the auditor from Bringloe Feeney had requested a 2022 Budget from the MAC Board, but this had never been completed in the history of the Corporation. The auditor did say it was not a requirement but he advised that this matter could be brought up for discussion at a future meeting.

(e) 2022 MAC AGM

Paul Lang advised that the AMANB AGM would be held in Moncton from 15th – 17th of June 2022. The Board directed the Secretary to contact Isabelle Theriault, ED of the AMANB to confirm that the MAC AGM would be considered on the agenda for 3:30 p.m. on Wednesday, June 15th and that the ballroom would be set aside for the AGM. Joel Drolet advised he would be in contact with Isabelle regarding the sponsorship of the AMANB banquet.



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(f) Goguen Champlain

Retention Agreement – Health & Dental

It was moved by Paul Lang, seconded by Suzanne Coulombe, that the President Chris Spear be authorized to sign the Retention Agreement – Health & Dental as presented by Goguen Financial Services Inc. **Motion Carried**

(g) Secretary – New Contract Request (Brenda Knight Left the Zoom meeting)

It was moved by Brenda Cormier, seconded by Paul Lang that the Amended Contract Agreement for services between Brenda Lea Knight, Jabresh Farms Municipal & Environmental Consulting Services and the Municipal Advisory Corporation be accepted. **Motion Carried**

8. Date and Location of Next Meeting

The next meeting will be held on Friday, March 25, 2022 in person at the Fredericton Inn at 9:00 a.m.

9. Adjournment

It was moved by Brenda Cormier, seconded by Suzanne Coulombe that the meeting of the MAC Board be adjourned. **Motion Carried**

Respectfully submitted,

Brenda L. Knight
Secretary
Municipal Advisory Corporation Inc.