



*Municipal Advisory Corporation Inc.*  
*La Corporation Consultative aux Municipalités Inc.*

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**29th ANNUAL GENERAL MEETING**  
**Municipal Advisory Corporation**  
September 24 2020 @ 10:00 a.m.  
VIA ZOOM

**1. APPOINTMENT OF CHAIR**

It was moved by Suzanne Coulombe, seconded by Claudette MacLean, that Paul Lang be appointed as Acting Chair of the 2020 MAC AGM. **MOTION CARRIED**

**2. CALL TO ORDER:**

Acting Chair, Paul Lang, called the meeting to order at 10:11 a.m. He welcomed everyone to the 29th Annual General Meeting of the Municipal Advisory Corporation, Inc. (MAC).

**(a) Introduction of 2019 – 2020 Board of Directors**

Acting Chair Paul Lang, Kent Regional Service Commission, introduced board members to the MAC membership. Board members present were: Treasurer Paul Maguire, Sussex, Board members: Brenda Cormier, Belledune, Joanie McGraw, Quispamsis and Claudette MacLean, Southwest Regional Service Commission. President Chris Spear, Vice-President Peter Michaud, Grand Falls and Board Member Brenda Cormier sent their regrets. The Secretary to the Board, Brenda Knight, was also introduced.

**2. APPROVAL OF THE AGENDA**

**It was moved** by Joanie McGraw, **seconded** by Claudette MacLean that the agenda be approved. **Motion Approved**

**3. APPROVAL OF THE MINUTES OF JUNE 5, 2019**

**It was moved** by Claudette MacLean **and seconded by** Joanie McGraw that the minutes of the 28th Annual Meeting held on June 5, 2019 be adopted as circulated. **MOTION CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the Minutes of June 5, 2019.



## **5. PRESIDENT'S REPORT**

*Secretary Brenda Knight presented the following report on behalf of President Chris Spear:*

Dear Members of the Municipal Advisory Corporation,

The year 2020 will definitely stay in our collective memories for many years, regardless of the medications we take to forget it!

Like many of you, we were unable to meet in person because of the pandemic. However, we continued the business of the Corporation through video conferencing and have had a successful year.

The retention fund continues to perform well. Although the pandemic certainly has created “savings” because of the inability to go to dentists, masseuses, physiotherapist, etc. prescriptions still make up 2/3 of all costs, so the reduction in use of these services do not have a large impact in our overall costs. The Board continues to look at the plan to determine when a premium holiday may be due to our members.

The usage of the services of Homewood Health continue to increase, which is to the benefit of the users who we want to help. With the onset of the pandemic, they are introducing new services for their clientele that uses technology so that patients may stay in a safe environment at home while still receiving the needed services.

For those member organizations that continue to see cost increases because of high usage, the professionals at Goguen-Champlain may be able to assist in initiatives that will lead to better health and consequently, lower use of the program. A healthier staff leaves to lower absenteeism and higher productivity. The total well being of an individual covering their physical, emotional and mental needs will increase their overall satisfaction of the workplace as well. As senior managers, it is vitally important we keep our finger on the pulse of our organizations to better serve our staff and community.

I wish to acknowledge a couple of departing members; Pam Robichaud was on the Board for many years and represented her Council at Richibucto well. She resigned her position with the Town and with the MAC. I wish to publicly thank her for her contributions and wish her well in her future endeavours.



This year one of our long-time consultants, Phyllis Leger, has moved onto retirement. She has been involved with the MAC, along with Joel Drolet, for more than 25 years. Although we are well served with Joel and Catherine, Phyllis' laugh and easygoing demeanor will be missed.

Finally, a huge thank you to all our Board members and Brenda Knight who continues to work diligently and with dedication while putting up with your President's antics.

Sincerely,  
Chris Spear  
President

**It was moved** by Suzanne Coloumbe **and seconded** by Joanie McGraw that the President's report be approved. **MOTION CARRIED**

## **6. AUDITORS' REPORT - 2019**

### **(a) Auditor's Report**

The audited Financial Statements for the Municipal Advisory Corporation, Inc. for the year ended December 31, 2019, as prepared by the firm of Gary P. Morrison, were circulated to the members for approval. Paul Maguire, Treasurer, reviewed the independent Auditor's Report with the membership.

**It was moved by** Paul Maguire **and seconded by** Rino LaForge, that the Auditor's Report for the Financial Statements for the year ended December 31, 2019, as prepared by G.P. Morrison, Accountant be adopted as circulated. **MOTION CARRIED**

### **(b) Appointment of Auditor for 2020**

**It was moved by** Paul Maguire **and seconded by** Joanie McGraw that G.P. Morrison, Accountant be appointed as auditor of the Municipal Advisory Corporation, Inc. for the 2020 fiscal year. **MOTION CARRIED**

## **7. NOMINATIONS AND ELECTION OF OFFICERS**

### **Nominations for 2020-2021**



Joanie McGraw was invited to present the Nominations for 2020-2021 and advised that according to the MAC Constitution members are elected to the Board of Directors of the Municipal Advisory Corporation at the Annual General Meeting. She presented the following nominations:

Chris Spear, Town of Saint Andrews  
Peter Michaud, Town of Grand Falls  
Paul Maguire, Town of Sussex  
Claudette McLean, Southwest New Brunswick Service Commission  
Brenda Cormier, Village of Belledune  
Suzanne Coulombe, Ville de Saint-Quentin  
Joanie McGraw, Town of Quispamsis  
Paul Lang, Kent Regional Service Commission

Joanie McGraw asked three times if there were any nominations from the floor. As there were no further nominations and moved that nominations cease.

**It was moved by** Joanie McGraw **and seconded by** Suzanne Coulombe that the Board of Directors of the Municipal Advisory Corporation, Inc. for 2020-2021 be approved as presented. **MOTION CARRIED**

Acting Chair Paul Lang thanked Joanie McGraw for presenting and conducting the Nomination Committee report.

## **8. ADJOURNMENT**

There being no further business, **on motion by** Claudette MacLean that the meeting adjourned at 10:31 a.m.

Respectfully submitted,

Brenda L. Knight, Secretary  
MUNICIPAL ADVISORY CORPORATION, INC.