



Municipal Advisory Corporation Inc.
La Corporation Consultative aux Municipalités Inc.

28th ANNUAL GENERAL MEETING

June 5th 2019 @ 3:00 p.m.

AYR Motor Centre (former Carleton Civic Centre)
105 Connell Park Road
Woodstock, NB

1. CALL TO ORDER: President Chris Spear

Chair, Chris Spear, St. Andrews, called the meeting to order at 3:00 pm. He welcomed everyone to the 28th Annual General Meeting of the Municipal Advisory Corporation, Inc. (MAC).

(a) Introduction of 2018 – 2019 Board of Directors

President Chris Spear introduced board members to the MAC membership. Board members present along with the President were: Treasurer Paul Maguire, Sussex, Board members: Brenda Cormier, Belledune, Joanie McGraw, Quispamsis, Pam Robichaud, Richibucto, Paul Lang, Kent Regional Service Commission and Claudette MacLean, Southwest Regional Service Commission. Vice-President Peter Michaud, Grand Falls, sent his regrets. The Secretary to the Board, Brenda Knight, was also introduced.

2. APPROVAL OF THE AGENDA

It was moved by Brenda Cormier, Belledune, **seconded** by Paul Lang, Kent Regional Service Commission that the Agenda be approved. **Motion Approved**

3. APPROVAL OF THE MINUTES OF JUNE 6, 2018

It was moved by Pam Robichaud, Richibucto **and seconded by** Brenda Cormier, Belledune, that the minutes of the 28th Annual Meeting for 2018 be adopted as circulated. **MOTION CARRIED**

4. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the Minutes of June 6, 2018.

5. PRESIDENT'S REPORT

President Chris Spear welcomed the membership and presented the following report:

Dear Members of the Municipal Advisory Corporation,
I would like to welcome everyone to the 2019 Annual General Meeting of the Municipal Advisory Corporation in Woodstock, New Brunswick.

It has been a year of proven successes and growth, as the corporation welcomed the Town of Dalhousie and the Village of Minto as participating municipalities. The strength of the organization is in pooling our numbers so that in the event of unforeseen costs in any one member, the impact will be less severe and absorbed by everyone. Over time, it is pretty much assured that we will all experience that circumstance at least once.

I am delighted to report that the average increase for group health plans in 2019 was only 2.7%. In an industry that sees regular increase of 10-20% per annum, the MAC is proving to be an effective tool in stabilizing costs and allowing smaller groups more benefits than they may get on their own.

The Formulary Protected Plus continues to be a success story as Assumption has transitioned most users of high cost medications to other partners to share the financial burden and control the expenses within our plans. We acknowledge Assumption's work to create this strategy but insist that they provide exceptional assistance to individuals who need to go through this process.

I want to bring attention to the \$2500 "Leadership Bursary", a gift that has been offered by Assumption since 2017. It is an opportunity for any employee of the member municipalities to acquire education towards the betterment of themselves and ultimately, the citizens they serve. We are re-branding this bursary as we have seen limited applications towards the program. Personally, I believe one of the best career growth opportunities for an individual is to continually invest in their education. The new title of the Bursary will be "Professional Development Bursary".

I am happy to report that the employee and family assistance program has seen increased use over the last year. We consider this a positive development as the purpose of the program is to help individuals find a balance between work and home life as well as address any issues that may not be covered under group health plans. Homewood Health has launched a new service called **I-Volve** which is a self-guided online program to allow people to do an assessment and guided treatment of minor anxiety and depression issues. Besides mental health concerns, Homewood Health provides many other resources to help improve the lifestyle of the users. I strongly encourage all plan members to create a user account on their on-line portal to explore all their resources.

The board is going to continue its involvement and Education Days as we feel it's a service that helps administrators and decision makers to better understand the challenges that face municipalities in regard to employee's health and mental well being. This fall's event will take place on October 28th in Fredericton. We are looking forward to this year's event and information will come out soon on the topics to be covered.

In conclusion, I need to thank the board members for their continued dedication for taking on additional responsibilities on top of their already busy roles. I must also express my appreciation to our Secretary, Brenda Knight, for doing her best to keep me organized and moving forward. And finally we are grateful for Phyllis Legere and Joel Drolet, our consultants, who tirelessly works for the MAC in order to not only control costs but to provide a topnotch service for our service providers.

Sincerely,
Chris Spear
President

It was moved by Brenda Cormier, Belledune **and seconded** by Pam Robichaud, Memramcook, that the President's report be approved. **MOTION CARRIED**

6. AUDITORS' REPORT - 2018

(a) Auditor's Report

The audited Financial Statements for the Municipal Advisory Corporation, Inc. for the year ended December 31, 2018, as prepared by the firm of Gary P. Morrison, were circulated to the members for approval. Paul Maguire, Treasurer reviewed the independent Auditor's Report with the membership.

It was moved by Paul Maguire, Sussex **and seconded by** Mary Jane Banks, Rothesay, that the Auditor's Report for the Financial Statements for the year ended December 31, 2018, as prepared by G.P. Morrison, Accountant be adopted as circulated. **MOTION CARRIED**

(b) Appointment of Auditor for 2019

It was moved by Paul Maguire, Sussex **and seconded by** Nicole Carrier, Belledune, that G.P. Morrison, Accountant be appointed as auditor of the Municipal Advisory Corporation, Inc. for the 2019 fiscal year. **MOTION CARRIED**

7. NOMINATIONS AND ELECTION OF OFFICERS

Nominations for 2019-2020

Paul Lang, Kent Regional Service Commission was invited to present the Nominations for 2019-2020 and advised that according to the MAC Constitution members are elected to the Board of Directors of the Municipal Advisory Corporation at the Annual General Meeting. He presented the following nominations:

Chris Spear, Town of Saint Andrews
Peter Michaud, Town of Grand Falls
Paul Maguire, Town of Sussex
Claudette McLean, Southwest New Brunswick Service Commission
Brenda Cormier, Village of Belledune
Pam Robichaud, Town of Richibucto
Joanie McGraw, Town of Quispamsis
Paul Lang, Kent Regional Service Commission

Paul Lang asked three times if there were any nominations from the floor. As there were no further nominations and moved that nominations cease.

It was moved by Paul Lang and seconded by Marilyn Price, Blackville, that the Board of Directors of the Municipal Advisory Corporation, Inc. for 2019-2020 be approved as presented. MOTION CARRIED

President Chris Spear thanked Paul Lang for giving the Nomination Committee report.

8. ADJOURNMENT

There being no further business, **on motion by Nicole Carrier, Belledune and seconded by Brenda Cormier, Belledune**, the meeting adjourned at 3:20 p.m.

Respectfully submitted,

Brenda L. Knight, Secretary
MUNICIPAL ADVISORY CORPORATION, INC.