



*Municipal Advisory Corporation Inc.*  
*La Corporation Consultative aux Municipalités Inc.*

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## **27th ANNUAL GENERAL MEETING**

June 6th 2018 @ 3:30 p.m.  
K.C. Irving Regional Centre  
Bathurst, NB

### **1. CALL TO ORDER: President Chris Spear**

Chair, Chris Spear, St. Andrews, called the meeting to order at 3:30 pm. He welcomed everyone to the 27 Annual General Meeting of the Municipal Advisory Corporation, Inc. (MAC).

#### **(a) Introduction of 2016 – 2017 Board of Directors**

President Chris Spear introduced board members to the MAC membership. Board members present along with the President were: Vice-President Peter Michaud, Grand Falls, Treasurer Paul Maguire, Sussex, Board members: Brenda Cormier, Belledune, Susan Deuville, Quispamsis, Pam Robichaud, Richibucto, and Paul Lang, Kent Regional Service Commission. Claudette MacLean, Southwest Regional Service Commission sent her regrets. The Secretary to the Board, Brenda Knight, was also introduced.

### **2. APPROVAL OF THE AGENDA**

**It was moved** by Paul Lang, Kent Regional Service Commission **and seconded by** Cynthia Geldart, New Maryland that the Agenda be approved as amended with the deletion of “Officers” under Agenda Item 7 which should read “Nominations and Elections of Board Members”. **Motion Approved**

### **3. APPROVAL OF THE MINUTES OF JUNE 7, 2017**

**It was moved** by Pam Robichaud, Richibucto **and seconded by** Paul Lang, that the minutes of the 26th Annual Meeting for 2017 – 2018 be adopted as circulated. **MOTION CARRIED**

### **4. BUSINESS ARISING FROM THE MINUTES**

#### **(a) New Website Launch**

Pam Robichaud, MAC Board member, gave an overview of the Municipal Advisory Corporation’s newly updated website. The updated website will host valuable information to its members such as the Secretary’s email and contact information, minutes of past MAC Board meetings, Policies and By-laws and well as member municipalities contact information.

## 5. PRESIDENT'S REPORT

President Chris Spear welcomed the membership and presented the following report:

Dear Members of the Municipal Advisory Corporation,

On behalf of your Board, I would like to welcome all of you to the 2018 Conference of the AMANB-AAMNB in beautiful Bathurst. It is with pleasure that I present the following as the President's Report for 2018.

One of the biggest developments for the Assumption Life Group Benefits program this year is the implementation of the Formulary Protected Plus (FPP). The single biggest challenge to all health plans is the rising cost related to specialty prescription drugs that can create annual billings of \$50,000/annum per patient against the plan. While it's fantastic that the pharmaceutical industry are able to develop these life enhancing/enhancing medicines, the cost back to the plan was so severe, we were on the verge of facing a **18% increase in Health rates** to keep the plan viable. However, our partners at Assumption Life offered a solution to the Corporation where alternative sources of funding outside the MAC are being utilized to reduce the burden to the retention plan. After reviewing the proposal, the Board was cautiously optimistic about it, but our number one concern was to ensure continued coverage for all our current members under the plan. Five months into the plan, I am happy to report the changeover is nearly complete, and the transition for those affected by the policy has gone on and we have been assured no one missed a scheduled prescription refill. Furthermore, I am pleased to say the **overall increase in premiums was only 2.4%**.

I would like to thank Assumption Life for the Bursary program implemented last year. After reviewing several submissions, awards for 2017 & 2018 will be presented to the recipients during this year's conference. For any unsuccessful applicants, I would encourage you to apply again.

We have been notified by Assumption Life that they are beginning a transition to a new technology platform throughout the organization that will affect internal and external users. There has been a slow rollout already to some customers in 2017, in which there were some challenges. We have been assured that the company will address these issues before rolling it out en masse to the members of the MAC, but when they do, it will be executed in a phased approach. I would encourage you to contact Joel Drolet or Phyllis Léger of Gougen-Champlain as well as any of the Board Members with any lingering issues you may experience from this changeover.

Another service offered to our members is the Employee and Family Assistance Program (EFAP) through Homewood Health. This is a separate program that looks after some of the needs not addressed through the Group Benefits program including; mental health assistance, smoking cessation programs, personal financial guidance, wellness programs, etc. In addition to the availability of one-on-one services, they offer a website with a members' only area that provides a wide variety of better living services. If your municipality is not participating in this program, please follow-up with Joel or Phyllis who will be glad to explain the benefits and how to enroll. At a cost of around \$50/year per employee, it is a tremendous opportunity to enrich the lives of your employees which in turn will make

them more productive workers. The Board has extended our contract for another three years with Homewood to be the provider of the program.

A benefit offered by Homewood Health are visits to member municipalities to offer an overview of their services to employees. Please contact Natasha Riopel at Homewood health at 1 866 850-5791.

On the administrative side, the board is reviewing the policies and bylaws of the corporation to update and enhance them. They are not ready for this year's Annual General Meeting, but will be on the agenda for 2019.

I am excited to announce we are re-launching our website which was in technological limbo for several months. I would like to thank Pam Robichaud and Paul Lang who volunteered to update the site and get it ready to move forward. It is refreshed, renewed and we're hoping will begin to provide valuable information to all our members.

Finally, I would like to thank the Board members for their ongoing work and dedication to the betterment of our members. I also need to thank their employers who allow them to attend meetings during the workweek several times a year.

A special thank you to Susan Deuille whom has been with the board for many years, but who is not re-offering for election. Her prior experience as a Human Resource professional has provided insight to the board as well as critical analysis to hold us and the service providers accountable for the betterment of all. We wish you continued success with Quispamsis.

I also want to express my appreciation for Brenda Knight, who came aboard as our Secretary and administrative consultant last year. She has had a hard job keeping me organized but is more than up to the task. As always, we are grateful for the continued work of our long-time partners Joel and Phyllis, who continue to provide excellent service and valuable advice in the administration of our services. Sincerely Chris Spear, President

**It was moved** by Brenda Cormier, Belledune **and seconded** Susan Deuille, that the President's report be approved. **MOTION CARRIED**

## **6. AUDITORS' REPORT - 2017**

### **(a) Auditor's Report**

The audited Financial Statements for the Municipal Advisory Corporation, Inc. for the year ended December 31, 2017, as prepared by the firm of Gary P. Morrison, were circulated to the members for approval. Paul Maguire, Treasurer reviewed the independent Auditor's Report with the membership.

**It was moved by** Paul Maguire, Sussex **and seconded by** Suzanne Coulombe, that the Auditor's Report for the Financial Statements for the year ended December 31, 2017, as prepared by G.P. Morrison, Accountant be adopted as circulated. **MOTION CARRIED**

**(b) Appointment of Auditor for 2018**

**It was moved by** Paul Maguire, Sussex **and seconded by** Cynthia Geldart, New Maryland, that G.P. Morrison, Accountant be appointed as auditor of the Municipal Advisory Corporation, Inc. for the 2018 fiscal year. **MOTION CARRIED**

**7. NOMINATIONS AND ELECTION OF OFFICERS**

**Nominations for 2018-2019**

Caroline LeBlanc, Memramcook, was invited to present the Nominations for 2018-2019 and advised that according to the MAC Constitution members are elected to the Board of Directors of the Municipal Advisory Corporation at the Annual General Meeting. She presented the following nominations:

Chris Spear, Town of Saint Andrews  
Peter Michaud, Town of Grand Falls  
Paul Maguire, Town of Sussex  
Claudette McLean, Southwest New Brunswick Service Commission  
Brenda Cormier, Village of Belledune  
Pam Robichaud, Town of Richibucto  
Joanie McGraw, Town of Quispamsis  
Paul Lang, Kent Regional Service Commission

Caroline LeBlanc asked three times if there were any nominations from the floor. As there were no further nominations and moved that nominations cease.

**It was moved by** Caroline LeBlanc **and seconded by** Nicole Carrier, Belledune, that the Board of Directors of the Municipal Advisory Corporation, Inc. for 2018-2019 be approved as presented. **MOTION CARRIED**

President Chris Spear thanked Caroline LeBlanc for giving the Nomination Committee report.

**8. ADJOURNMENT**

There being no further business, **on motion by** Cynthia Geldart, New Maryland **and seconded by** Brenda Cormier, Belledune, the meeting adjourned at 4:00 p.m.

Respectfully submitted,

Brenda L. Knight, Secretary  
MUNICIPAL ADVISORY CORPORATION, INC.