



Municipal Advisory Corporation Inc.
La Corporation Consultative aux Municipalités Inc.

MINUTES
Board of Directors Meeting
June 6, 2018 @ 4:15 p.m.
K.C. Irving Centre, Bathurst, N.B.

Present: Chris Spear, President (St. Andrews)
Peter Michaud, Vice President (Grand Falls)
Paul Maguire, Treasurer (Sussex)
Brenda Cormier, Director (Belledune)
Pam Robichaud, Director (Richibucto)
Paul Lang, Director (Kent Regional Service Commission)
Joanie McGraw, Director (Quispamsis)
Brenda L. Knight, Secretary

1. Call to Order and Welcome

Chris Spear, President called the meeting to order at 4:15 p.m. and welcomed everyone, including the new member of the MAC Board, Joanie McGraw.

2. Approval of Agenda

It was moved by Peter Michaud and seconded by Paul Lang that the agenda for June 6, 2018 Board Meeting be approved as circulated. **Motion Carried.**

3. Approval of Minutes – April 20, 2018

It was moved by Paul Lang and seconded by Pam Robichaud that the minutes of the April 20, 2018 Board of Directors Meeting be approved as amended. **Motion Carried.**

4. Business Arising from the Minutes

(a) Webiste - WIX Account

Pam Robichaud advised that the MAC website could have its own domain for a cost of \$120 per annum.



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It was moved by Peter Michaud, seconded by Brenda Cormier, that the MAC Board approve the cost of \$120 per annum for its own WIX Account for the MAC-CCM domain.

Motion Carried

(b) By-Laws and Policies Update

Chris Spear advised the subcommittee working on the updated by-laws and policies would forward their recommendations at the next MAC Board Meeting.

(c) Education Days

Discussion was held with Joel Drolet and Phyllis Leger about the 2018 Education Days. Highlights discussed:

- Holding a one day Education Day from 10:00 a.m. to 4:00 p.m.
- Gilles Belleau to be contacted regarding holding the ED at the Shediac Multi-Purposed Centre in Shediac
- Four sessions to be considered: Two for sure would be Update of Retention Program and Cannabis Legislation (Nadine from Nova Scotia to be invited)
- Once dates are confirmed will place on website

5. Financial Report to May 31, 2018

(a) Financial Statements

Paul Maguire reviewed the Financial Statements to May 31, 2018.

It was **moved** by Paul Land, **seconded** by Pam Robichaud that the Financial Report be approved as of May 31, 2018. **Motion Carried**

(b) Purchase of Laptop

The Treasurer advised that the Secretary was using her own personal computer for all of the Municipal Advisory Corporation finances and correspondence. He suggested that a computer be purchased for the sole use of the MAC.



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It was **moved** by Peter Michaud, **seconded** by Brenda Cormier **THAT** the MAC Board approved the expenditure of \$2000 for the purchase of a laptop for the Municipal Advisory Corporation. **Motion Carried**

Paul advised that he and the Secretary would get some quotes for the purchase of a laptop.

6. Correspondence

The Secretary advised there was no correspondence to discuss.

7. New Business

(a) Election of Officers

It was **moved** by Paul Lang, **seconded** by Brenda Cormier, that the following Municipal Advisory Corporation Officers be appointed for the 2018 – 2019 year:

Chris Spear, President

Peter Michaud, Vice-President

Paul Maguire, Treasurer

Brenda Knight, Secretary **Motion Carried.**

8. Reports

Secretary Brenda Knight advised that there were no reports submitted.

9. Date and Location of Next Meeting

The next meeting of the Board of Directors will take place on October 18th, 2018 at the Hotel Shediac.



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Other meeting times:

- September 26, 2018 - Finance Committee with Assumption Life
- October 5, 2018 - Finance Committee

10. Adjournment

There being no further business, on motion by Brenda Cormier and seconded by Peter Michaud, the meeting adjourned at 4:35 p.m.

Respectfully submitted,

Brenda L. Knight
Secretary
MUNICIPAL ADVISORY CORPORATION INC.