



Municipal Advisory Corporation Inc.
La Corporation Consultative aux Municipalités Inc.

26th ANNUAL GENERAL MEETING

June 7th, 2017 @ 5:15 pm.
Delta Hotel, Saint John, N.B.

1. CALL TO ORDER: President Chris Spear

Chair, Chris Spear, St. Andrews, called the meeting to order at 5:15 pm. He welcomed everyone to the 26th Annual General Meeting of the Municipal Advisory Corporation, Inc. (MAC).

(a) Introduction of 2016 – 2017 Board of Directors

President Chris Spear introduced board members to the MAC membership. Board members present along with the President were: Treasurer Paul Maguire, Board members, Susan Deuille, Quispamsis, Pam Robichaud, Richibucto, Jane Lee, St. George and Paul Lang, Kent Regional Service Commission. Vice-President Peter Michaud, Grand Falls, and Brenda Cormier, Belledune sent their regrets. The new Secretary to the Board, Brenda Knight was also introduced.

2. APPROVAL OF THE AGENDA

It was moved by Susan Deuille, Quispamsis **and seconded by** Cynthia Geldart, New Maryland that the Agenda be approved as circulated.

3. APPROVAL OF THE MINUTES OF JUNE 8, 2016

It was moved by Pam Robichaud, Richibucto **and seconded by** Gilles Belleau, Shediac, that the minutes of the 25th Annual Meeting for 2016 – 2017 be adopted as circulated.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

5. PRESIDENT'S REPORT

President Chris Spear welcomed the membership and presented the following report:

On behalf of your Board, I would like to welcome all of you to the 2017 Conference of the AMANB-AAMNB in beautiful Saint John.

This past year represented new initiatives, new opportunities and the continued evolution of the plan.

Our major initiative for the past year was the implementation of the education days in September. We invited all members and any interested parties to one of four half day seminars located at various communities in the province. The focus was to provide knowledge to those that manage the group health plans for their organizations by providing insight and tools to help them do their jobs, and consequently, help our members better. For 2017, we are looking at holding a larger, centralized gathering in Fredericton in the fall. Stay tuned for an invitation over the summer.

The 2016 retention fund ended the year with a deficit of \$46,602. However, in the last 5 years (including 2016), we have an accumulated surpluses of \$328,075. That is one of the biggest benefits of our collective. In a year when the unforeseen happens in relation to health costs, the retention account is the mechanism to reduce unusual fluctuations that could severely impact an individual member organization.

As many of you are aware, there was an alternative plan for group insurance offered to many of our members. We are proud of the product we offer and were confident that with an equal comparison, that the Assumption Life plan would still be competitive. Although we lost 5 municipalities and 1 civic center, representing 269 members, we still had new organizations coming and we still represent 52 organizations with 915 members as of today. We are appreciative of all our members and work diligently to earn your trust on a daily basis.

One of the most exciting things to come up this year, which was announced at the Education Days, is our partners at **Assumption Life** is sponsoring a bursary which will be by the board to a member or members of the Municipal Advisory Corporation. We will be accepting applications for those who *“demonstrate strong leadership or has been identified as a rising leader, to assist them in further development of their leadership skills”*. We thank Assumption Life for this tremendous opportunity and look forward to the first award this fall. It was noted that there would be literature concerning the bursary forwarded to the member municipalities over the summer.

I would like to recognize those involved with the Board over the last year who have moved on to other things; Brenda Barton, Jamie Degrace, Veronique Bourque and Jane Lee. The life of a municipal employee is a busy one and to add on the extra responsibilities associated with volunteering for the corporation puts additional strain on their already pressed time.

I would also like to thank the new members of our group; Peter Michaud from Grand Falls who was elected at last year’s annual general meeting; Paul Lang who joined the board this winter; and finally our new Secretary to the Board, Brenda Knight, whose past experience in the municipal world is a valuable asset to all of us.

In conclusion, I would like to express my appreciation for all those who are on the board; Joel Drolet and Phyllis Leger for their continued work for us and for you our members, whom we have the honour to serve.

It was moved by Chris Spear, St. Andrews **and seconded by** Jane Lee, St. George, that the President's report be approved as presented. **MOTION CARRIED**

6. AUDITORS' REPORT - 2016

The audited Financial Statements for the Municipal Advisory Corporation, Inc. for the year ended December 31, 2016, as prepared by the firm of Gary P. Morrison, were circulated to the members for approval. Paul Maguire, Treasurer reviewed the Auditor's Report with the membership.

It was moved by Paul Maguire, Sussex **and seconded by** Paul Lang, Kent Regional Service Commission, that the Auditor's Report for the Financial Statements for the year ended December 31, 2016, as prepared by G.P. Morrison, Accountant be adopted as circulated. **MOTION CARRIED**

a) Appointment of Auditor for 2017

It was moved by Paul Maguire, Sussex **and seconded by** Chris Spear, St. Andrews, that G.P. Morrison, Accountant be appointed as auditor of the Municipal Advisory Corporation, Inc. for the 2017-2018 fiscal year. **MOTION CARRIED**

7. NOMINATIONS AND ELECTION OF OFFICERS

Nominations for 2017-2018

Pam Robichaud, Richibucto was invited to present the Nominations for 2017-2018 and advised that according to the MAC Constitutions members are elected to the Board of Directors of the Municipal Advisory Corporation at the Annual General Meeting. She presented the following nominations:

Chris Spear, Town of Saint Andrews
Peter Michaud, Town of Grand Falls
Paul Maguire, Town of Sussex
Claudette McLean, Southwest New Brunswick Service Commission
Brenda Cormier, Village of Belledune
Pam Robichaud, Town of Richibucto
Susan Deuille, Town of Quispamsis
Paul Lang, Kent Regional Service Commission

Pam Robichaud asked three times if there were any nominations from the floor. As there were no further nominations. Paul Lang moved that nominations cease.

It was moved by Pam Robichaud, Richibucto **and seconded by** Paul Lang, Kent Regional Service Commission that the Board of Directors of the Municipal Advisory Corporation, Inc. for 2017-2018 be approved as presented. **MOTION CARRIED**

President Chris Spear thanked Pam Robichaud for giving the Nomination Committee report.

8. ADJOURNMENT

There being no further business, **on motion by** Nicole Carrier, Belledune **and seconded by** Cynthia Geldart, New Maryland, the meeting adjourned at 5.58 p.m.

Respectfully submitted,

Brenda L. Knight, Secretary
MUNICIPAL ADVISORY CORPORATION, INC.