



Municipal Advisory Corporation Inc.
La Corporation Consultative aux Municipalités Inc.

MINUTES
Board of Directors Meeting
September 9, 2016
Delta Hotels Fredericton
10:00 am – 2:00 pm

Present: Chris Spear, President (St.Andrews)
Jamie DeGrace, Vice President (Bathurst)
Paul Maguire, Treasurer (Sussex)
Jane Lee, Director (St.George)
Brenda Cormier, Director (Belledune)
Peter Michaud, Director (Grand Falls)
Susan Deuille, Director (Quispamsis)
Véronique Bourque, Recording Secretary (Bathurst)

Regret: Pam Robichaud, Director (Richibucto)

1. Call to Order and Welcome

Chris Spear, President called the meeting to order at 10:00 am and welcomed everyone.

2. Approval of Agenda

It was moved by Peter Michaud **and seconded by** Susan Deuille that the agenda for September 9, 2016 be approved as circulated.

Motion Carried.

3. Approval of Minutes

It was moved by Jamie DeGrace **and seconded by** Susan Deuille that the minutes of June 8, 2016 be approved as circulated.

Motion Carried.

4. Business Arising from the Minutes

It was moved by Jane Lee and seconded by Jamie DeGrace that the Municipal Advisory Corporation Inc. would purchase a thank you card with a \$500 via gift card for Brenda Barton for her years of service as recording secretary for the MAC.

- Jamie DeGrace to purchase the card
 - Action – completed on September 9, 2016
- Véronique Bourque to purchase the \$500 visa gift card
 - Action – completed on September 29, 2016

4.5 MAC Presentation

It was discussed that for the MAC presentation the following should be including in the “MAC Education DAY” presentation:

- History of the MAC
- Mission statement and its values
- EFAP program
- Introduction of Joël Drolet and Phyllis Leger from Goguen Champlain Financial Services, Natasha Riopel from Homewood Heath and Assumption life.
- Organizational chart of the board
- Role of the board and how to communicate with its members (website)
- Retention program and its benefits
- MAC by numbers

5. Renewal

Joel Drolet explained his action plan and what he wants to work on in terms of the upcoming renewal. It was mentioned that he could talk with Assumption Life and that the committee could meet in October for the renewal plan.

He mentions that Assumption Life will be getting the Louis J Robichaud Leadership Bursary of \$2,500 given to the MAC and that more details will follow during the MAC Education Days.

6. Education Days

It was determine that Véronique Bourque will coordinate all attendances for educational sessions of the MAC Education Days.

- Pam Robichaud, Véronique Bourque and Jamie DeGrace → Bathurst
- Peter Michaud → Grand Falls
- Brenda Cormier → Woodstock
- Susan Deuville → Quispamsis

7. New Business

None to be added.

8. Date and location of next meeting

The next meeting will be for the Assumption Life renewal committee with a tentative date of October 6th and October 25th for the Board of Directors in Fredericton with the location to be determined.

- Véronique Bourque to confirm dates with Phyllis Legere
 - Action – completed on September 13, 2016

9. Adjournment

There being no further business, **it was moved by** Paul Maguire and **seconded by** Brenda Cormier that the meeting be adjourned. **Motion**
Carried.

Respectfully submitted,

Véronique Bourque
Recording Secretary

MUNICIPAL ADVISORY CORPORATION INC.